COLAC SECONDARY COLLEGE

PERSONAL PROPERTY POLICY

Rationale:

To explain Colac Secondary College's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

Scope:

This policy applies to all school activities, including camps and excursions.

Implementation:

Colac Secondary College understands that staff and/or students may choose to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Colac Secondary College does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities, including whilst confiscated. Damage to personal property brought to school is the responsibility of the owner of that property.

Colac Secondary College encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they will be confiscated and stored securely with their year level manager until the end of the day, when the items may be collected by the student and/or parent.

EVALUATION

This policy will be reviewed every three to four years or more frequently if necessary due to changes in regulations or circumstances.

Council Approval date	June 2021
Review date	2023
DET/VRQA required	Yes